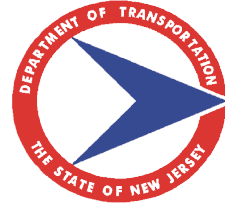


New Jersey Department of Transportation

1035 Parkway Avenue, PO Box 600, Trenton, New Jersey 08625-0600

Baseline Document Change Announcement



Procedure for Processing Working Drawings

BDC05T-03

May 16, 2005

SUBJECT: Issuance of *Procedure for Processing Working Drawings*

**REFERENCE: Revisions to Subsection 17.9 NJDOT Procedures Manual
BDC04PR-03 dated May 17, 2005**

Enclosed is a copy of the *Procedure for Processing Working Drawings* document. The information regarding Working Drawing Procedure has been removed from the subsection 17.9 of NJDOT Procedures Manual, and included in this document.

This document contains revised text to state that the State Transportation Engineer will approve the Working Drawings and not the Assistant Commissioner, Capital Program Management. Additionally, some minor changes focused on which drawings should be Approved and which drawings can be Certified, have been incorporated.

This BDC supersedes BDC99PR-004 Procedures Manual, Subsection 17.9, Working Drawing Procedures.

Implementation Code R (ROUTINE)

Changes must be implemented in all applicable Department projects scheduled for Final Design Submission at least one month after the date of the BDC announcement. This will allow designers to make necessary plan, specifications, and estimate/proposal changes without requiring the need for an addenda or postponement of advertisement or receipt of bids.

Recommended By:

Original Signed by Lynn D. Rich

Lynn D. Rich
Director,
Quality Management Services

Approved By:

Original Signed by F. Howard Zahn

F. Howard Zahn
Assistant Commissioner,
Capital Program Management

LDR: YBK

Attachment: Procedure for Processing Working Drawings